

Executive Committee



Jared Vega, Planning Council Chair

Thursday, August 5, 2010
5:00 pm to 6:30 pm
Public Health
4041 North Central Avenue, Phoenix
14th Floor, Training Room

4041 North Central Avenue
14th Floor • Phoenix, AZ 85012-3329
(602) 506-6321 phone
(602) 372-8499 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Jared Vega	AT	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
EX	Larry Stähli	EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>	EX	MiAsia Pasha	EX	Randall Furrow
AT	Ron Hill						

Administrative Agent Staff

Rose Conner Jen Hawkins

Guests

Cheri Tomlinson Laura Oxley Rob Bailey

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health. All of the documents distributed during this meeting may be requested from Planning Council Support.

MEETING MINUTES continued

Determination of quorum

Jared Vega determined that quorum was established with five of nine members present at 5:10 pm.

Review of the minutes and action items from the prior committee meeting

The committee silently reviewed the summary minutes from the July 7, 2010 meeting. No corrections were voiced.

Administrative Agent update

Rose Conner discussed:

- The AA is working with the County correctional health program to get an IDA in place for the correctional case manager program. It is hoped the project will be started by September 1, 2010
- Recruitment for a staff person for Partner Services is underway
- The AA will monitor service utilization and make recommendations for reallocations in September. Services that may potentially need funding include Oral Health, Medical Nutrition Therapy, Health Insurance Premium & Cost Sharing Assistance, and Transportation.
- Based emerging news, the Administrative Agent will recommend reallocating \$300,000 from Outpatient Ambulatory Medical Care to Pharmaceuticals – Part B.
- The MAI grant closed on July 31st, 2010.

Council Chair Update

No update was provided.

Reallocations

Update: Ryan White Part B-ADAP

Rob Bailey, the Ryan White Part B Program Manager discussed:

- There is a projected \$1.1 million deficit by March 31, 2011
- HRSA has not awarded Part B supplemental funding
- Part B is collaborating with the Other Ryan White Parts to develop a strategy to deal with the budget shortfall. One possible option is establishing a waiting list for the ADAP program
- Structure changes to the ADAP program are being implemented to improve efficiency

MEETING MINUTES *continued*

Ron Hill asked if increased costs were causing the ADAP funding shortfall. Rob Bailey replied that the number of clients accessing services was having the greatest impact on costs.

Jonathan Harris asked how long the wait list might last. Rob Bailey replied that he did not believe it would be long-term, as the program was planning on transitioning clients to high risk pool health insurance.

Participants reviewed possible issues that may impact the ADAP budget, and how Part A funds may offset factors that may lead to the implementation of a wait list. Rob Bailey provided an overview of how clients would be transitioned to pharmaceutical patient assistance programs. Rose Conner discussed how Part A has contributed to the ADAP program, and what future funding may be available without drastically impacting Part A services.

Rob Bailey related that funding was only part of the issue – if ADAP utilized all of its funding before the end of the grant year, services would shut down until the new grant year started. Rob provided additional information regarding how ADAP had developed its budget projections.

Keith Thompson discussed Social Security programs that may qualify clients to move to AHCCCS.

Rob Bailey described the process to transition clients to a high risk pool insurance plan. There was discussion regarding the challenges providers might have transitioning clients to the insurance plan.

Rose Conner discussed how Part A may be able to provide additional funding later in the grant year.

MOTION: Keith Thompson moved to reallocate \$300,000 from Outpatient Ambulatory Medical Care to Pharmaceuticals – Part B. Jonathan Harris seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Funding/service delivery challenges, and other emerging issues in the community

No comments were voiced.

MEETING MINUTES *continued*

Approval of the Assessment of the Administrative Mechanism

John Sapero provided an overview of the findings of the assessment. John related one individual had provided feedback regarding two recommendations made by the contractor. The committee reviewed these recommendations and reached a consensus to not make changes to the document.

MOTION: Jonathan Harris moved to accept the document as presented. Juan Carlos Perez seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Committee/Work Group reports

Allocations: No report was provided.

Community Health Planning & Strategies Committee: John Sapero discussed the committee will review the PSRA ADAP shortfall scenarios.

Education & Empowerment: Jonathan Harris discussed the committee is finalizing their next event on September 25, 2010.

Membership: No update was provided

Rules: No report was voiced.

Standards: John Sapero discussed that the committee is reviewing Food Box/Home-Delivered Meals standards of care.

Determination of agenda items for the next Planning Council meeting

Planning Council Agenda Items (in addition to the recurring agenda items)

Assessment of the Administrative Mechanism approval

Reallocations

Geomapping presentation

PSRA funding approvals

Oral Health presentation

MEETING MINUTES *continued*

Action Items to be completed by the next meeting:

Task	Assigned To

Current events summaries

Juan Carlos Perez discussed the Man to Man program will be presented in Spanish in September.

Call to the public

John Saperro thanked Rob Bailey for attending the meeting and collaborating with the HIV community to resolve the potential ADAP wait list.

Adjourn

The meeting adjourned at approximately 6:08 pm.